

# Regis University

## Waive/enroll process opens on 6/2/2025 and closes on 9/2/2025

**Take Action!**

### Step 1:

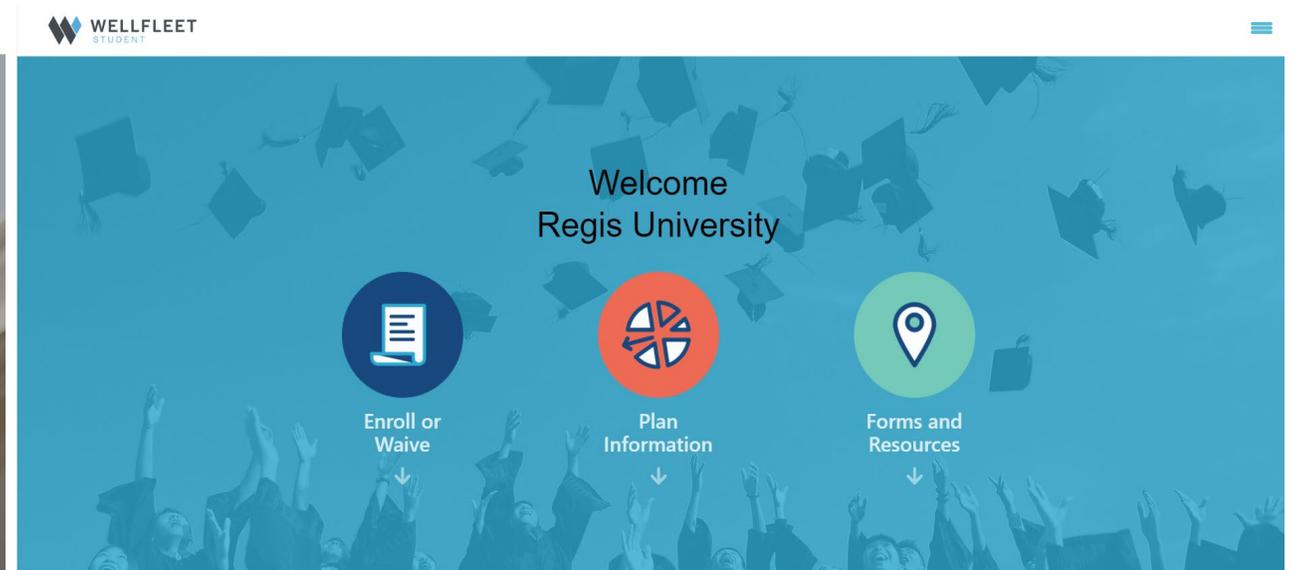
Regis University Students should visit:  
[www.wellfleetstudent.com](http://www.wellfleetstudent.com)

Under "Search for your School," type In Regis University and enter.

### Step 2:

Next, student should select:

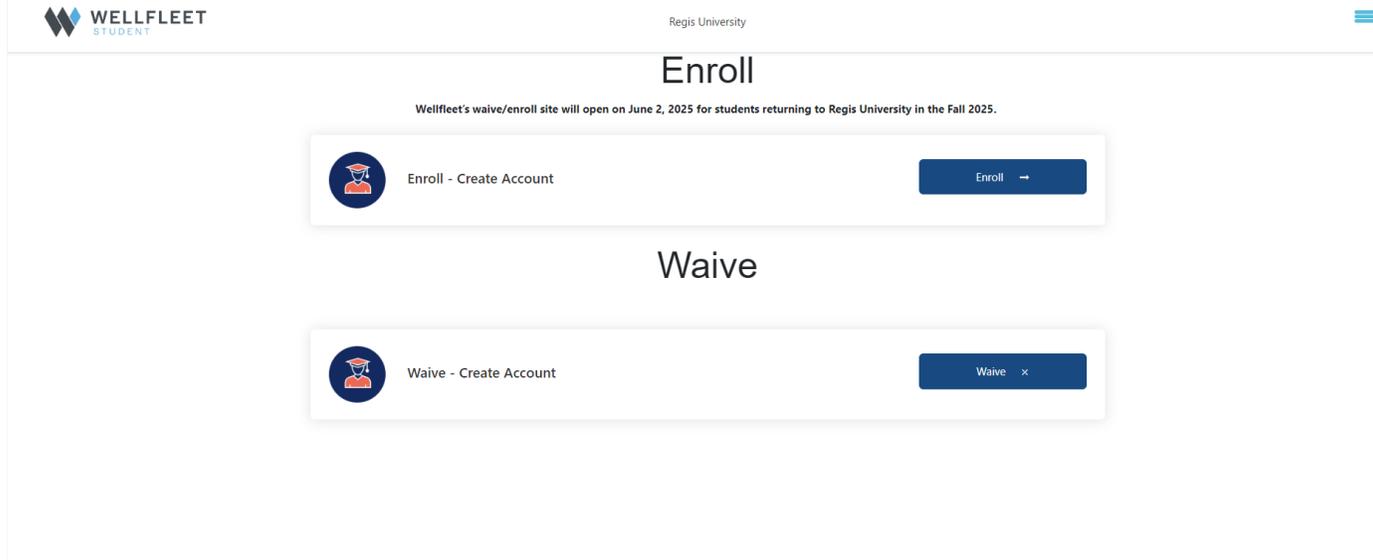
**"Enroll or Waive"** to begin the process.



# Waive/enroll process

## Step 3:

Students must accept/enroll in the plan or submit a waiver to document their proof of other comparable insurance coverage.



The screenshot displays the Wellfleet Student portal interface. At the top left is the Wellfleet Student logo, and at the top center is the text "Regis University". A blue hamburger menu icon is located at the top right. The main heading is "Enroll". Below this heading is a notification: "Wellfleet's waive/enroll site will open on June 2, 2025 for students returning to Regis University in the Fall 2025." There are two primary action buttons: "Enroll - Create Account" with a blue button labeled "Enroll" and a right-pointing arrow, and "Waive - Create Account" with a blue button labeled "Waive" and a right-pointing arrow. The word "Waive" is also displayed as a section heading below the "Enroll" section.

# Waive/enroll process

## Step 4:

All new students using the Wellfleet site for the first time **must** create a new account.

Returning users can proceed to **“Login.”** To create a new account, authentication is required. Students should enter their student ID # and date of birth. Then they will check **“I am not a robot,”** and choose **“Create Account.”**

The image displays two screenshots of the Wellfleet website interface. The left screenshot shows the 'Login' page for 'ABC University'. It features a 'Login' section with input fields for 'Username - (Email Address)' and 'Password', a 'Log in' button, and a 'Forgot Password' link. Below this is a 'Getting Started?' section with a 'Create a New Account' button. The right screenshot shows the 'Authentication Required' page, which prompts the user to enter their 'Student ID' (example: A00) and 'Date of Birth' (example: 4 28 1986). It includes an 'I'm not a robot' checkbox and a reCAPTCHA widget, followed by a 'Create Account' button. A yellow arrow indicates the flow from the 'Create a New Account' button on the left to the 'Create Account' button on the right.

# Waive/enroll process

## Step 5:

Next, if a student is creating an account for the first time, they'll need to finish providing the requested information. Once the fields are complete, they should select **“Create Account.”**

The screenshot shows the 'Create a Login' page for Wellfleet Student at Lindenwood University. The page includes a header with the Wellfleet Student logo and the university name. The main heading is 'Create a Login'. Below the heading, there is a prompt: 'Please enter valid email address.' The form contains several input fields: 'Username / Email \*', 'Confirm Username \*', 'Enter Password \*' (with a 'Show Password Requirements' link and an eye icon), 'Confirm Password \*', and 'Mobile Phone' (with a country code dropdown set to '+1 \*'). A blue 'Create Account' button is located at the bottom of the form.

## Step 6:

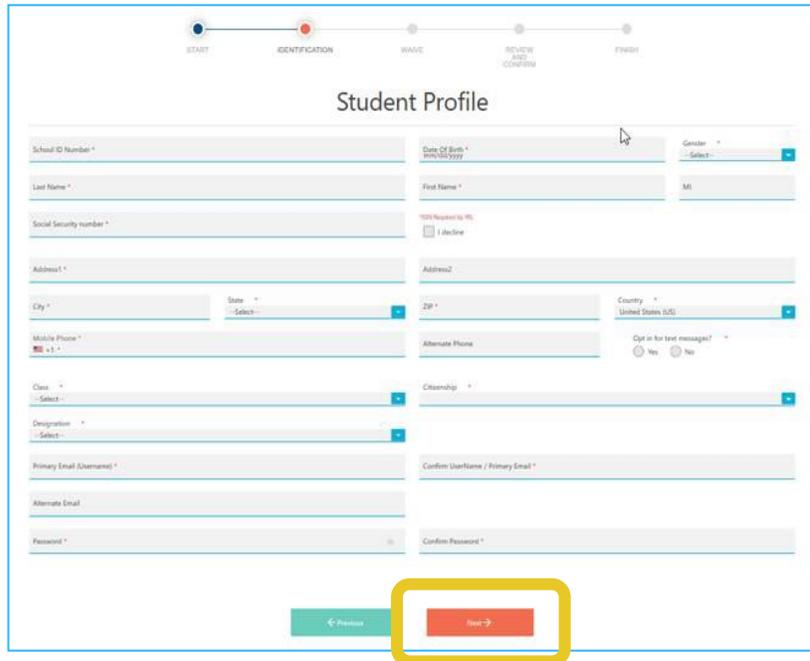
Once students have successfully logged into their account, there will be two selections: **“Waive with Proof of Insurance”** or **“Enroll”** (accept enrollment). They should select the applicable option.

The screenshot shows the account management page for Wellfleet Student. The page has a header with '< BACK' and 'LOGOUT' buttons. The main heading is 'Current Record: Annual' with a 'History: Annual - 2022/2023 (no action)' dropdown. The page is divided into two main sections: 'ACCOUNT INFORMATION' and 'POLICY INFORMATION'. The 'ACCOUNT INFORMATION' section includes fields for Name, Insurance ID, DOB, Gender (F), Email, Password (\*\*\*\*\* [change]), Confirmation #, Record Created By (IMPORT), Record Created On (5/2/2022), Last Login (Has not logged into account. Record created on 5/2/2022), and School ID. The 'Enroll Status / Plan Type' is 'No Action'. Below this section, there are two buttons: 'Waive with Proof of Insurance' and 'Enroll', which are highlighted with a yellow box. The 'POLICY INFORMATION' section includes fields for Coverage Period (Annual), Record Year (22/23), Coverage Dates, Coverage (No Action), Class (Undergraduate), Citizenship (Domestic), Coverage Type (S), Designation (Hard Waiver), and Plan Number (ST1481SH221481). The Wellfleet logo is visible in the bottom right corner.

# Waive/enroll process

## Step 7:

Students will need to complete the student profile. They'll confirm that all fields with an asterisk are correct and provide additional information where needed. When complete, they should select “**Next.**”



The screenshot shows a 'Student Profile' form with a progress indicator at the top. The progress bar has four steps: START, IDENTIFICATION (highlighted in red), WAIVE, REVIEW AND CONFIRM, and FINISH. The form contains various input fields for personal information, including School ID Number, State Of Birth, Gender, Last Name, First Name, MI, Social Security number, Address, City, State, ZIP, Country, Mobile Phone, Alternate Phone, Class, Citizenship, Designation, Primary Email, Alternate Email, Password, and Confirm Password. A yellow box highlights the 'Next' button at the bottom right of the form.

## Step 8:

If a student has selected to waive, they must answer a series of **waiver questions** about their insurance Coverage. Please make sure to answer these questions truthfully. Wellfleet has the right to audit waiver questions. If it is found that a question was answered incorrectly, the waiver approval can be over-turned.

Q1: Question 1 of 4 - Is your current insurance plan provided through a state assistance program (commonly known as Medicaid) from a state other than Colorado?

Q2: Question 2 of 4 - Are you currently insured by an HMO whose service area is outside of Colorado? (You may need to check your policy or Evidence of Coverage document).

Q3: Question 3 of 4 - Is your current insurance plan based in the United States?

Q4: Question 4 of 4 - Does your plan have a deductible higher than \$2,000 per individual?

# Waive/enroll process

## Step 9:

After the waiver questions are answered, students will need to complete the **"Waiver Insurance Information"** section.

**NOTE:** Students are required to upload a copy of their insurance card (front and back).

Once the information is completed, they should select **"Next"** to continue.

**Waiver Insurance Information**

Save & Continue Later

Subscriber ID / Member ID \*  
A7654321

Group / Plan ID \*  
EDA/NC

Policy Holder First Name \*  
Edwin

Policy Holder Last Name \*  
Warren

Relationship to Policy Holder \*  
child

Policy Holder DoB \*  
05/23/1993

Policy Holder ZIP \*  
01028

Health Insurance Company \*  
AFLAC

Insurance Company Address \*  
678 North Woods Rd

Insurance Company Address2

Insurance Company City \*  
Chicago

Insurance Company State \*  
ILLINOIS [IL]

Insurance Company Zip \*  
60689

Insurance Company Phone \*  
5802225463

Upload Insurance Id Card  
Upload

Upload Schedule Of Benefits  
Upload

← Previous    Next →

## Step 10:

Real-time verification process begins with students being shown a notice of their waiver/enrollment status. In addition, students will receive email from Wellfleet with updates of their waiver status.

### Types of waiver status:

Approved, Pending or Declined.

If a waiver is pending or declined, additional information may be required.

Students who enroll will also receive a confirmation number and an email of active enrollment. All students should retain a copy of their confirmation email.

